

**THE ANNUAL QUALITY  
ASSURANCE REPORT (AQAR) OF  
2017-18**

**Submitted  
To  
NAAC, BANGALORE**



**INTERNAL QUALITY ASSURANCE CELL  
GOVERNMENT DEGREE COLLEGE  
Accredited with 'B' grade by NAAC  
BANAGANAPALLE-518124  
KURNOOL (District)  
ANDHRA PRADESH**

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Govt. Degree College

1.2 Address Line 1

Kurnool Road

Address Line 2

City/Town

Banaganapalle

State

ANDHRA PRADESH

Pin Code

518124

Institution e-mail address

[Gdcb.jkc@gmail.com](mailto:Gdcb.jkc@gmail.com)

Contact Nos.

08515 227310

Name of the Head of the Institution:

Dr. I. Swarnalatha Devi

Tel. No. with STD Code:

08515 - 227310

Mobile:

9059387823

Name of the IQAC Co-ordinator:

Dr.H.Ramasubba Reddy,  
Lecturer in Zoology.

Mobile:

9441985286

IQAC e-mail address:

[iqac.gdcbpl@gmail.com](mailto:iqac.gdcbpl@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

APCOGN 12677

1.4 NAAC Executive Committee No. & Date:

EC(SC)/17/A & A/15.1 Dated.16-09-2016

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

[www.gdcbpl.org](http://www.gdcbpl.org)

Web-link of the AQAR:

<http://www..com/iqac.html>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.11	2016	5 yrs
2					
3					
4					

1.7 Date of Establishment of IQAC: DD/MM/YYYY

28/01/2013

1.8 AQAR for the year

2017 -18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR	2013-14	06/07/2014	(DD/MM/YYYY)
ii. AQAR	2014-15	10/07/2015	(DD/MM/YYYY)
iii. AQAR	2015-16	11/07/2016	(DD/MM/YYYY)
iv. AQAR	2016-17	15/07/2017	(DD/MM/YYYY)
v. AQAR	2017-18	24/07/2018	(DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edn)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Rayalaseema University,  
Kurnool

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	---		
University with Potential for Excellence	---	UGC-CPE	---
DST Star Scheme	---	UGC-CE	---
UGC-Special Assistance Programme	---	DST-FIST	---
UGC-Innovative PG programmes	---	Any other ( <i>Specify</i> )	---
UGC-COP Programmes	---		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	3
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2.6 No. of any other stakeholder and community representatives	---
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	---
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Regular Interaction with class representatives and class coordinators of each and every department for maintaining and sustaining quality education as directed by IQAC.
2. IQAC is constantly evaluating teaching learning process through feedbacks.
3. Strengthening the campus placements process to provide job opportunities for the students.
4. Strengthen the Environmental Projects for Green Campus.
5. Value Addition Programmes / career oriented technical training programmes for students to improve their technical acquaintance.
6. Management supports for Research Projects and encourage research collaborations.
7. The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.
8. Supplementary encouragement is given to Students to participate in different events like Sports / NSS activities.

## 2.15. Plan of Action by IQAC

Plan of Action	Achievements
Admissions	Increased
Clean and Green	Class rooms and campus maintained cleanly.
Add on Courses/Certificate	Not yet started
Plantation programme	Plantation in made in the premises of college to improve greenery and conducted Vanam- Manam by Govt. Andhra Pradesh.
Academic Audit	Conducted by CCE
Orientation programme	For 1 <sup>st</sup> year students to know about Educational opportunities in A.P.
Women equality Day	Conducted
Telugu Language Day	Conducted
Internal Examinations	Conducted
Blood Donation Camp	Many students are participated blood donation camp regularly conducting every year.
Encourage students to apply theoretical knowledge and come up with innovative projects	An Entrepreneurship development programme was organized for the benefit of the students. All sort of assistances were provided for students innovative projects from Entrepreneurship
Study Projects	Minor Research projects
Prefinal Exams	Conducted according to the schedule.
University Exams	Conducted as per the schedule

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The AQAR was prepared covering and inculcating all aspects of the institution under the guidance of IQAC members. The Principal and IQAC members approved the Annual Quality Assurance Report (AQAR) after a detailed discussion. They also suggested strengthening the placement industry institution interaction, and research & consultancy activities. The follow-ups were done periodically through the HODs meeting and other department level meetings.

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	6	0	2	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	0	0	0	0
Others				
<b>Total</b>	6	0	2	0
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: Core  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	0
Annual	0

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus was revised due to introducing semester system to all courses



1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	15	0	0	05

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

---      ---      02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	5	--
Presented papers	--	--	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution adopted 1. Ward counseling system 2. ICT facility

2.7 Total No. of actual teaching days during this academic year

225

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted by affiliating university

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

-      -      -

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

95 %
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	28	7%	53.5%	3.5%	-	64%
B. Com	23	4.3%	52.1%	-	-	56%
B.Sc	28	92.8%	3.5%	-	-	96%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC has been closely monitor all the academic activities such as syllabus completion, content beyond the syllabus and departmental activities.
- IQAC monitors the internal assessment examinations and suggestions made for enrichment of evaluation process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	--
HRD programmes	1
Orientation programmes	2
Faculty exchange programme	--
Staff training conducted by the university	1
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	2
Others	--

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	--	--	--
Technical Staff	15	--	--	05

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To encourage the faculty to apply for minor and major research projects.
- Encouraging the staff to pursue the Ph.D. Degree through FIP programme.
- Research committee constituted in the college level.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	---
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	--	--	3
Outlay in Rs. Lakhs	9.65	--	--	9.65

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	08	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	---
Minor Projects	2014-15	UGC	4,50,000/-	
Interdisciplinary Projects				
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	---
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	---
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	---	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

--

National

--

Any other

--

3.14 No. of linkages created during this year

--

3.15 Total budget for research for current year in lakhs:

From funding agency

---

From Management of University/College

---

Total

---

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/  
recognitions received by faculty and  
research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	---	--	--	--

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

--

--

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="02"/>
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="--"/>
		Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation Camp conducted by the college in association with Govt. Hospital, Nandyala.
- Disaster Management programme conducted by the college in association with Indian Red Cross Society.
- Awareness programme on Drug Abuse conducted by the college in association with A.P. Excise department.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.6 acres	--	--	3.6 acres
Class rooms	11	--	--	11
Laboratories	5	--	--	5
Seminar Halls		--	--	--
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	--	--	--	---

#### 4.2 Computerization of administration and library

College office was computerized and all treasury bills are submitted through CFMS website. e- Office initiatives are taken. Library was also computerized, and e-books are deposited in Pdf form.

#### 4.2 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4552	5,12,200	1017	1,72,374	5569	6,84,574
Reference Books	500	50,000	--	--	500	50,000

e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	1	04	--	1	1	15	--
Added	0	1	01	--	1	--	--	--
Total	60	2	05	--	2	1	15	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Department of Computer Science is planning to take classes to improve the computer skills for teachers.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs.10000/-
ii) Campus Infrastructure and facilities	Rs.40000/-
iii) Equipments	Rs.10000/-
iv) Others	Rs.10000/-
<b>Total:</b>	Rs.70000/-



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Internet facility with Wi-Fi connectivity is made available throughout the campus to support the students in enhancing their knowledge with easy digital access.
- Introduction day conducted for the freshers, where in all the coordinators & conveners of different committees briefed the students about curricular & extracurricular activities.
- The college is catering the needs of students belonging to deprived communities of Scheduled castes, Scheduled tribes, other backward classes and low-income groups. SC, ST Students are encouraged to continue their education by way of Scholarships from Government and Non – Government Organizations
- Subject wise special coaching classes for slow learners are conducted during the evening hours.
- Entrepreneurship Development Cell organizes periodical meetings with industrialists, entrepreneurs and chief executives of various concerns to enhance the entrepreneurship skills among the students.
- Industry Institute Interaction cell builds a good relationship between the Industry and Institute for the welfare of the students by organizing regularly guest lectures, seminars, Workshops, conferences, industry visits, in-plant training, internships and campus connect programmes.
- Placement & Training Cell organizes various training programmes to mould the students with core competency and employability.
- Library is equipped with various books, references, journals and e-journals to supplement the thrust of students and to enrich their self-learning ability.
- A Grievance Redressal Cell is constituted to address the grievances of the students and parents through feedback.
- Student association in each department organizes various programmes to widen their exposure in their respective field.
- National Service Scheme [NSS], Rotaract club, & other clubs encourage the students to take part in community development activities
- Women Development Cell empowers the girl students and female faculty members.
- The undertaking of Anti ragging committee Affidavit is being automated.
- Students' feedback system is followed to obtain opinion from them about the effectiveness of the faculty and the facilities in the college.

## 5.2 Efforts made by the institution for tracking the progression

- Personal growth sessions are conducted in all departments.
- Tracking the progress of students through Cycle Test, Assignments, Model exams and counseling.
- Various committees to support the students such as Student welfare, Grievances and Redressal, Women's welfare etc...
- Periodic Parent - Teachers meeting to convey the progress of wards and to elicit their views on various issues.
- Department meetings are being conducted twice in a month to monitor the progress of the action plan.
- Academic audit is being conducted every semester to evaluate the progress.
- Four Internal Quality Audits are being conducted every year to review the attainment of the quality objectives

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
333	--	--	--

(b) No. of students outside the state

--
----

(c) No. of international students

--
----

Men

No	%
--	

Women

No	%
--	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
01	19	07	48	0	75	22	36	04	93	01	156

Demand ratio - 1:1

Dropout %: 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Continuing education cell is organizing the coaching classes for the students to face competitive examinations.
- The department specially conducts special coaching to the students for competitive examinations.
- Experts are invited to motivate and provide training to the students for competitive examinations like Bank, Group-II etc.

No. of students beneficiaries

20

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

Through counseling and Career guidance cell with JKC collaboration the campus drive was conducted through Reddy's Lab.

No. of Students benefitted

28

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	200	80	20

### 5.8 Details of gender sensitization programmes

- Women Empowerment Cell organizes several programmes to enhance the confidence level of girl students for their empowerment in the society.
- International Women's Day was celebrated which is an opportunity to appreciate the remarkable contribution of women to our society.
- Personal and academic related problems of women are counseled and solved

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

27

National level

0

International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	2000
Financial support from government	149	2,33,027
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution.

- To bring in enlightenment in the lives of the students belonging to this educationally backward area. Education should be imparted with a view to the type of society that we wish to build. We are working for a modern democracy build on the values of human dignity and equality. These are only ideas: we should make them living forces.

## 6.2 Does the Institution has a management Information System

Yes, at the institutional level the head of the institution communicates the responsibilities to the members of the staff through meetings of staff counseling, teaching faculty, conveners of the different administrative committees.

## 6.3 Quality improvement strategies adopted by the institution for each of the

### following: 6.3.1 Curriculum Development

The curriculum was designed by the BOS of the affiliating Rayalaseema University to develop the skills of the students.

### 6.3.2 Teaching and Learning

1. Slow learners were identified and remedial coaching classes were engaged to them.
2. Based on their caliber, students were given career guidance.
3. PPTs and online subject related videos were introduced for providing the better quality of education

### 6.3.3 Examination and Evaluation

The institution regularly conducts unit tests and term examinations and Mid examination and the answer scripts are evaluated and the marks posted in the CMR. Final exams conducted by affiliating university.

### 6.3.4 Research and Development

The institute promotes faculty participation in Research and development. Three staff members with Ph.D. degree, Three minor research projects completed and motivate all the staff members to apply MRP.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The total area of the library is 8.5X45 sq mts. Reading room and reference section equipped for fifty members. Pdf books are available in the library. Library has internet facility for searching e-journals. The library automation is not completed. There is a Gymnasium in the college for staff and students

### 6.3.6 Human Resource Management

The teaching staff consists of 14 regular lecturers and 4 contact lecturers and two guest faculties and one part-time lecturer.

- Staff members are allowed to attend Refresher Courses, Orientation Courses and other training programmes conducted by CCE and ASCs of universities.
- Principal and Staff discussed thoroughly before taking a decision.
- Various Committees formed under the president ship of Principal for effective running of the institution.
- Students are encouraged to join in RRC, NSS, and Eco Club and Consumer club.

### 6.3.7 Faculty and Staff recruitment

- In the college 14 regular staff members 4 contract faculty, one PTL and two guest faculty is working.
- Faculty recruitment is done by the Government of Andhra Pradesh through A.P.P.S.C / Departmental Promotion Committee
- Contract lecturers (temporary staff) are appointed by Regional Joint Director of Collegiate Education.
- For self-finance courses guest faculty are recruited by CPDC. Selected the candidates who have minimum 55% in the concerned subjects .Faculty is recruited by constituting a college level selection committee and by way of Demo, Interview and Feedback from students

### 6.3.8 Industry Interaction / Collaboration

The institution has two formal MoU with other institutions and mutually beneficiary agreements

### 6.3.9 Admission of Students

The admission of the students made on the basis of Merit and follows the rules of reservation.

### 6.4 Welfare schemes for

Teaching	Medical Reimbursement, house building loan
Non teaching	Medical Reimbursement, festival allowance
Students	Scholarships

### 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC with academic counsellors
Administrative	No	--	No	--

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

—

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

—

6.11 Activities and support from the Alumni Association

Alumni has been playing major role in various activities of the college. Every year alumni meet will be conducted. Health camps, plantation, blood donation camps are conducted. Tuition fee was paid for some students.

6.12 Activities and support from the Parent – Teacher Association

The suggestion and feed back of the parents are taken periodically and implemented for the growth of the institution and steps taken for the academic improvement of the students

### 6.13 Development programmes for support staff

1. Training was given to non teaching staff on utilization of Internet, Computers by Computer Science Department
2. Training was giving to non teaching staff on account services by Commerce Department.
3. Provided Internet and LAN facility to office.
4. Training is provided to supporting staff by all Science departments about the new instruments operation and maintenance.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Various committees were formed at the beginning of the academic year t look after the smooth functioning of the institution.

- Anti-Ragging committee to look after eve-teasing and discipline of the students.
- Women empowerment cell to look after the problems of the girls students and staff members.
- Parent Teacher association will extract of the problems of the students.
- Alumni association mobilization of local funds to development of the institution.
- Career guidance cell guides the students for different job oriented courses, opportunities in higher education.
- Grievance and Redressal Cell to solve the student problems.
- Observing Swatch Bharat Programme on every Saturday



## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The students are provided essential guidance on personality development and career planning to give the students competitive edge in the corporate world. The students have played the role of ambassadors and have helped build the interpolation the college enjoys.

2. A well equipped Language Lab with 30 computers is made available to the students who wish to gain proficiency in English.

3. In collaboration with Red Cross disaster management programme was arranged.

4. A Certificate courses introduced by Commissioner of Collegiate Education, A.P, .Hyderabad named as TISS to train up the students on employability Skills with the collaboration with Tata Institute of Social Sciences.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1	To conduct Orientation Programme to first year Students.	The orientation programme was conducted to the I year students on 31.7.2016
2	To encourage the staff to start more certificate courses	The following Certificate Courses are introduced and implemented successfully during the academic year 2016-2017 (i) Communication Skills by English Department (ii) Certificate Course in Soft Skills by JKC (iii) Certificate Course in Employability Skills by TISS  (iv) Encouraged the students to register for free online certificate Courses(MOOCs).10members of B.Sc. students are registered
3	To conduct 4 unit tests, 2 term exams and 1 pre final examination for yearend pattern and 2 internals in each Semester for 1 <sup>st</sup> & 2nd years in CBCS to analyze the students' academic standards and to give required suggestions	Conducted as per the schedule.
4	To assign study projects to bright students from each subject	Students are successfully completed
5	To continue remedial coaching to academically backward students	Remedial Coaching is conducted by all departments to the academically backward students in morning and afternoon session from 9.00am to 10.00am and 4.00pm to 5pm.
6	To conduct student seminars, quiz, Assignments and other curricular and co-curricular activities	All the Departments conducted Student seminars, Quiz, Group discussions and curricular and co-curricular actives as per the action plan of each department.

7	To encourage the students to participate in extracurricular activities.	Students are actively participated in Essay writing, elocution, singing competition, dance completion, rangoli competition etc conducted at various occasions like, Academic Festival, Yuvatharangalu, Rangoli Competitions, AIDS day etc.,
8	To conduct extracurricular activities and important days	Women equality day, consumers day, Telugu bhasha dinotsavam, Hindi Divas, Fresher's Day, Drug abuse day, National education day, AIDs day, Voters day, Unity day, Sports day, Teachers day, Yoga day, Janma boomi, Mathematics day and Science day, International Women's Day are celebrated in the college.
9	To calculate the API score of faculty	The API score was calculated as per norms given by CCE
10	To conduct Career Counseling Classes to the Students	The students are encourage through Career counseling cell conducted motivated Classes, Personality Development Classes workshops and Free aptitude workshops are arranged to the students regularly

## Two Best Practices of the institution

### **i. The Title:**

1. Training programme on Disaster Management and First Aid.
2. Wide publicity on cashless transactions.

### **ii. The Goal:**

1. To train up the students in Disaster Management and First Aid.
2. To create awareness and inculcate the habit of cashless transactions in the society.

### **iii. The Context:**

1. Disasters will come at overnight; we should respond immediately, otherwise damage will be more. Fire accidents are more in summer; students are available at their villages. They can respond, if they trained very well. First Aid is very essential during health emergency.
2. This scheme is a social policy aimed at providing cashless transactions in the public people. Cash transactions are not good, because repeated use of currency may leads to damage of currency notes. There is a scope for corruption and bribe.

### **iv. The Practice:**

1. Training programme was conducted by the college in association with the Indian Redcross Society and Fire safety department of Andhra Pradesh. Indian Redcross Society regional coordinator Sri. S.Bheema Sankar Reddy came to the college with their field assistants and given four days training to the selected students. Dr. K.Bharat Kumar, Medical officer given training on First Aid
2. As there was no habit of cashless transactions in the vicinity, the staff and students conducted awareness rallies and campaigns by using various methods.

### **v. The Evidence of success:**

1. It has been noticed that the attitude of the most of the students changed and the response of the students increased during Health and Fire emergencies.
2. By organizing cashless transactions rallies and awareness programmes nearly 1000 cell phones are installed Bhem application in the society. Most of the shops and supermarkets are equipped with POS machines.

### **vi. Problems encountered and resources required**

1. Regular training and interest is necessary for improvement.
2. Some extra efforts are still required for enhancing cashless transactions in the people.

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#### 7.4 Contribution to environmental awareness / protection

1. Botanical gardens in the college is maintaining by the Department of Botany with the help of College NSS unit.
2. Create environmental awareness in the students
3. Waste material management.

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis

#### **SWOT ANALYSIS:**

##### **Strengths:**

1. Only Government Degree College in Banaganapalle town.
2. Fully equipped with infrastructure and Play ground for all round development of the students.
3. Well qualified teaching staff with PhDs; Phil's; NET/SLET qualified and with Masters degree in Teaching.
4. Low Fee Structure when compared with private degree colleges.
5. Good pass percentage more than the average pass percentage of the affiliated university i.e., RAYALASEEMA UNIVERSITY, KURNOOL.

##### **Opportunities:**

Jawahar Knowledge Centre and Career Counseling centre and TISS which were established will attract more students for getting employable skills.

Proper publicity about the college at the time of admissions will boost up the intake.

##### **Weakness:**

Students of this college are first generation learners. Parent support to the college is minimal to take remedial measures.

Students are from poor financial background and not able to purchase text books even, hence the college has to provide all the needs to students. No proper transportation facility to students.

##### **Challenges:**

Unhealthy competition from private colleges

College has no compound wall; it's given an opportunity to animals and intruders

## 8. Plans of institution for next year

1. To start English Medium conventional courses in B.Sc M.P.C /B.Z.C
2. We will try to construct compound wall for the college.
3. To encourage the staff to apply for Minor Research Projects, National Seminars and Workshops.
4. To continue remedial coaching to academically backward students.
5. To encourage students to participate in extracurricular activities.
6. To conduct Alumni meetings, Parents Meetings and academic festival (YUVATARANGAM).
7. To collect API and AADPI from teaching staff and the Principal.
8. To encourage the staff members to Participate in faculty forum at college level.

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Name:- **Dr. H.RAMASUBBA REDDY**

*H. Ramasubba Reddy*  
24/7/18

Signature of the coordinator, IQAC

Name:- **Dr. I.SWARNALATHA DEVI**

*I. Swarna Latha Devi*  
24/07/18

Signature of the Chairperson, IQAC

**PRINCIPAL**  
**Govt. Degree College**  
**Banaganapalle.**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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