

**THE ANNUAL QUALITY
ASSURANCE REPORT (AQAR) OF
2013-14**

**Submitted
To
NAAC, BANGALORE**



**INTERNAL QUALITY ASSURANCE CELL
GOVERNMENT DEGREE COLLEGE
BANAGANAPALLE-518124
KURNOOL (District)
ANDHRA PRADESH**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

Govt. Degree College

1.2 Address Line 1

Kurnool Road

Address Line 2

City/Town

Banaganapalle

State

ANDHRA PRADESH

Pin Code

518124

Institution e-mail address

Gdcb.jkc@gmail.com

Contact Nos.

08515 227310

Name of the Head of the Institution:

Dr. I. Swarnalatha Devi

Tel. No. with STD Code:

08515 - 227310

Mobile:

9059387823

Name of the IQAC Co-ordinator:

Dr.H.Ramasubba Reddy,
Lecturer in Zoology.

Mobile:

9441985286

IQAC e-mail address:

iqac.gdcbpl@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.gdcbpl.org

Web-link of the AQAR:

<http://www..com/iqac.html>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|-----------------------|-----------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

28/01/2013

1.8 AQAR for the year

2013 -14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

| | | | |
|-----------|---------|---------------|--------------|
| i. AQAR | 2009-10 | Not submitted | (DD/MM/YYYY) |
| ii. AQAR | 2010-11 | Not submitted | (DD/MM/YYYY) |
| iii. AQAR | 2011-12 | Not submitted | (DD/MM/YYYY) |
| iv. AQAR | 2012-13 | Not submitted | (DD/MM/YYYY) |
| v. AQAR | 2013-14 | 06/07/2014 | (DD/MM/YYYY) |

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edn)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Rayalaseema University,
Kurnool

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | | | |
|--|-----|------------------------------|-----|
| Autonomy by State/Central Govt. / University | --- | | |
| University with Potential for Excellence | --- | UGC-CPE | --- |
| DST Star Scheme | --- | UGC-CE | --- |
| UGC-Special Assistance Programme | --- | DST-FIST | --- |
| UGC-Innovative PG programmes | --- | Any other (<i>Specify</i>) | --- |
| UGC-COP Programmes | --- | | |

2. IQAC Composition and Activities

| | |
|---|-----|
| 2.1 No. of Teachers | 5 |
| 2.2 No. of Administrative/Technical staff | 3 |
| 2.3 No. of students | 2 |
| 2.4 No. of Management representatives | 1 |
| 2.5 No. of Alumni | 2 |
| 2.6 No. of any other stakeholder and community representatives | --- |
| 2.7 No. of Employers/ Industrialists | 1 |
| 2.8 No. of other External Experts | --- |
| 2.9 Total No. of members | 14 |
| 2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Regular Interaction with class representatives and class coordinators of each and every department for maintaining and sustaining quality education as directed by IQAC.
2. IQAC is constantly evaluating teaching learning process through feedbacks.
3. Strengthening the campus placements process to provide job opportunities for the students.
4. Strengthen the Environmental Projects for Green Campus.
5. Value Addition Programmes / career oriented technical training programmes for students to improve their technical acquaintance.
6. Management supports for Research Projects and encourage research collaborations.
7. The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.
8. Supplementary encouragement is given to Students to participate in different events like Sports / NSS activities.

2.15. Plan of Action by IQAC

| Plan of Action | Achievements |
|--|---|
| Admissions | Increased |
| Clean and Green | Class rooms and campus maintained cleanly. |
| Add on Courses/Certificate | Not yet started |
| Plantation programme | Plantation in made in the premises of college to improve greenery and conducted Vanam- Manam by Govt. Andhra Pradesh. |
| Academic Audit | Conducted by CCE |
| Orientation programme | For 1 st year students to know about Educational opportunities in A.P. |
| Women equality Day | Conducted |
| Telugu Language Day | Conducted |
| Internal Examinations | Conducted |
| Blood Donation Camp | Many students are participated blood donation camp regularly conducting every year. |
| Encourage students to apply theoretical knowledge and come up with innovative projects | An Entrepreneurship development programme was organized for the benefit of the students. All sort of assistances were provided for students innovative projects from Entrepreneurship |
| Study Projects | Minor Research projects |
| Prefinal Exams | Conducted according to the schedule. |
| University Exams | Conducted as per the schedule |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes No

Management

Syndicate

Any other body

Provide the details of the action taken

The AQAR was prepared covering and inculcating all aspects of the institution under the guidance of IQAC members. The Principal and IQAC members approved the Annual Quality Assurance Report (AQAR) after a detailed discussion. They also suggested strengthening the placement industry institution interaction, and research & consultancy activities. The follow-ups were done periodically through the HODs meeting and other department level meetings.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 |
| UG | 6 | 0 | 2 | 0 |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | 0 | 0 | 0 | 0 |
| Others | | | | |
| Total | 6 | 0 | 2 | 0 |
| Interdisciplinary | | | | |
| Innovative | | | | |

- 1.2 (i) Flexibility of the Curriculum: Core
 (ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 0 |
| Trimester | 0 |
| Annual | 6 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus was revised due to introducing semester system to all courses

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 14 | 14 | 0 | 0 | 0 |

2.2 No. of permanent faculty with Ph.D.

0

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|----|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| -- | -- | -- | -- | -- | -- | -- | -- | -- | -- |

2.4 No. of Guest and Visiting faculty and Temporary faculty

--- --- 02

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | -- | 5 | -- |
| Presented papers | -- | -- | -- |
| Resource Persons | -- | -- | -- |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution adopted 1. Ward counseling system 2. ICT facility

2.7 Total No. of actual teaching days during this academic year

215

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted by affiliating university

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

1 - -

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| |
|------|
| 90 % |
|------|

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| BA | 28 | -- | 43% | 57% | - | 100% |
| B. Com | 66 | -- | 67% | 31% | 2% | 55% |
| B.Sc | 62 | 17% | 78% | 2% | - | 94% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC has been closely monitor all the academic activities such as syllabus completion, content beyond the syllabus and departmental activities.
- IQAC monitors the internal assessment examinations and suggestions made for enrichment of evaluation process.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 3 |
| UGC – Faculty Improvement Programme | -- |
| HRD programmes | 1 |
| Orientation programmes | 2 |
| Faculty exchange programme | -- |
| Staff training conducted by the university | 1 |
| Staff training conducted by other institutions | -- |
| Summer / Winter schools, Workshops, etc. | 2 |
| Others | -- |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 15 | 0 | -- | -- |
| Technical Staff | 14 | -- | -- | 06 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To encourage the faculty to apply for minor and major research projects.
- Encouraging the staff to pursue the Ph.D. Degree through FIP programme.
- Research committee constituted in the college level.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | -- | -- | --- |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 3 | -- | -- | 3 |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | -- | 08 | -- |
| Non-Peer Review Journals | -- | -- | -- |
| e-Journals | -- | -- | -- |
| Conference proceedings | -- | -- | -- |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | -- | -- | -- | --- |
| Minor Projects | -- | -- | -- | -- |
| Interdisciplinary Projects | | | | |
| Industry sponsored | -- | -- | -- | -- |
| Projects sponsored by the University/ College | -- | -- | -- | --- |
| Students research projects <i>(other than compulsory by the University)</i> | -- | -- | -- | -- |
| Any other(Specify) | -- | -- | -- | --- |
| Total | -- | -- | -- | -- |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | -- | -- | -- | --- | -- |
| Sponsoring agencies | -- | -- | -- | -- | -- |

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

--

National

--

Any other

--

3.14 No. of linkages created during this year

--

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | -- |
| | Granted | -- |
| International | Applied | -- |
| | Granted | -- |
| Commercialised | Applied | -- |
| | Granted | -- |

3.17 No. of research awards/
recognitions received by faculty and
research fellows

Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| -- | -- | -- | --- | -- | -- | -- |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

--

--

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="--"/> | State level | <input type="text" value="--"/> |
| National level | <input type="text" value="--"/> | International level | <input type="text" value="--"/> |

3.22 No. of students participated in NCC events:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="--"/> | State level | <input type="text" value="--"/> |
| National level | <input type="text" value="--"/> | International level | <input type="text" value="--"/> |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="--"/> | State level | <input type="text" value="--"/> |
| National level | <input type="text" value="--"/> | International level | <input type="text" value="--"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="--"/> | State level | <input type="text" value="--"/> |
| National level | <input type="text" value="--"/> | International level | <input type="text" value="--"/> |

3.25 No. of Extension activities organized

| | | | | | |
|------------------|---------------------------------|---------------|---------------------------------|-----------|---------------------------------|
| University forum | <input type="text" value="--"/> | College forum | <input type="text" value="02"/> | | |
| NCC | <input type="text" value="--"/> | NSS | <input type="text" value="--"/> | Any other | <input type="text" value="--"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- International Youth day conducted by the college in association with Setkur, Kurnool.
- Teacher's day and Fresher's day conducted by the college in association with old students of the college.
- Awareness programme on Ragging conducted by the college in association with A.P. Police department.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|--------------|---------------|----------------|-----------|
| Campus area | 3.6 acres | -- | -- | 3.6 acres |
| Class rooms | 11 | -- | -- | 11 |
| Laboratories | 5 | -- | -- | 5 |
| Seminar Halls | | -- | -- | -- |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 50 computers | 10 | UGC | 60 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | 4,62,366/- | | |
| Others | -- | -- | -- | --- |

4.2 Computerization of administration and library

| |
|---|
| College office was computerized. Library was also computerized, and e-books are deposited in Pdf form. |
|---|

4.2 Library services:

| | Existing | | Newly added | | Total | |
|-----------------|----------|----------|-------------|-------|-------|----------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 2888 | 2,00,000 | -- | -- | 2888 | 2,00,000 |
| Reference Books | 500 | 50,000 | -- | -- | 500 | 50,000 |

| | | | | | | |
|------------------|----|----|----|----|----|----|
| e-Books | -- | -- | -- | -- | -- | -- |
| Journals | -- | -- | -- | -- | -- | -- |
| e-Journals | -- | -- | -- | -- | -- | -- |
| Digital Database | -- | -- | -- | -- | -- | -- |
| CD & Video | -- | -- | -- | -- | -- | -- |
| Others (specify) | -- | -- | -- | -- | -- | -- |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 50 | 1 | 02 | -- | 1 | 1 | 15 | -- |
| Added | 10 | -- | 0 | -- | -- | -- | -- | -- |
| Total | 60 | 1 | 02 | -- | 1 | 1 | 15 | -- |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Department of Computer Science is planning to take classes to improve the computer skills for teachers.

4.6 Amount spent on maintenance in lakhs:

| | |
|--|-------------------|
| i) ICT | Rs.10000/- |
| ii) Campus Infrastructure and facilities | Rs.40000/- |
| iii) Equipments | Rs.10000/- |
| iv) Others | Rs.10000/- |
| Total: | Rs.70000/- |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Internet facility with Wi-Fi connectivity is made available throughout the campus to support the students in enhancing their knowledge with easy digital access.
- Introduction day conducted for the freshers, where in all the coordinators & conveners of different committees briefed the students about curricular & extracurricular activities.
- The college is catering the needs of students belonging to deprived communities of Scheduled castes, Scheduled tribes, other backward classes and low-income groups. SC, ST Students are encouraged to continue their education by way of Scholarships from Government and Non – Government Organizations
- Subject wise special coaching classes for slow learners are conducted during the evening hours.
- Entrepreneurship Development Cell organizes periodical meetings with industrialists, entrepreneurs and chief executives of various concerns to enhance the entrepreneurship skills among the students.
- Industry Institute Interaction cell builds a good relationship between the Industry and Institute for the welfare of the students by organizing regularly guest lectures, seminars, Workshops, conferences, industry visits, in-plant training, internships and campus connect programmes.
- Placement & Training Cell organizes various training programmes to mould the students with core competency and employability.
- Library is equipped with various books, references, journals and e-journals to supplement the thrust of students and to enrich their self-learning ability.
- A Grievance Redressal Cell is constituted to address the grievances of the students and parents through feedback.
- Student association in each department organizes various programmes to widen their exposure in their respective field.
- National Service Scheme [NSS], Rotaract club, & other clubs encourage the students to take part in community development activities
- Women Development Cell empowers the girl students and female faculty members.
- The undertaking of Anti ragging committee Affidavit is being automated.
- Students' feedback system is followed to obtain opinion from them about the effectiveness of the faculty and the facilities in the college.

5.2 Efforts made by the institution for tracking the progression

- Personal growth sessions are conducted in all departments.
- Tracking the progress of students through Cycle Test, Assignments, Model exams and counseling.
- Various committees to support the students such as Student welfare, Grievances and Redressal, Women's welfare etc...
- Periodic Parent - Teachers meeting to convey the progress of wards and to elicit their views on various issues.
- Department meetings are being conducted twice in a month to monitor the progress of the action plan.
- Academic audit is being conducted every semester to evaluate the progress.
- Four Internal Quality Audits are being conducted every year to review the attainment of the quality objectives

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 333 | -- | -- | -- |

(b) No. of students outside the state

| |
|----|
| -- |
|----|

(c) No. of international students

| |
|----|
| -- |
|----|

Men

| No | % |
|----|---|
| -- | |

Women

| No | % |
|----|---|
| -- | |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 21 | 52 | 34 | 98 | 0 | 205 | 28 | 62 | 33 | 117 | 0 | 240 |

Demand ratio - 1:1

Dropout %: 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Continuing education cell is organizing the coaching classes for the students to face competitive examinations.
- The department specially conducts special coaching to the students for competitive examinations.
- Experts are invited to motivate and provide training to the students for competitive examinations like Bank, Group-II etc.

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Through counseling and Career guidance cell with JKC collaboration the campus drive was conducted through Reddy's Lab.

No. of Students benefitted

28

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 12 | 200 | 80 | 10 |

5.8 Details of gender sensitization programmes

- Women Empowerment Cell organizes several programmes to enhance the confidence level of girl students for their empowerment in the society.
- International Women's Day was celebrated which is an opportunity to appreciate the remarkable contribution of women to our society.
- Personal and academic related problems of women are counseled and solved

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

40

National level

0

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------|
| Financial support from institution | 10 | 2000 |
| Financial support from government | 352 | 5,94,835 |
| Financial support from other sources | -- | -- |
| Number of students who received International/ National recognitions | -- | -- |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution.

- To bring in enlightenment in the lives of the students belonging to this educationally backward area. Education should be imparted with a view to the type of society that we wish to build. We are working for a modern democracy build on the values of human dignity and equality. These are only ideas: we should make them living forces.

6.2 Does the Institution has a management Information System

Yes, at the institutional level the head of the institution communicates the responsibilities to the members of the staff through meetings of staff counselling, teaching faculty, conveners of the different administrative committees.

6.3 Quality improvement strategies adopted by the institution for each of the

following: 6.3.1 Curriculum Development

The curriculum was designed by the BOS of the affiliating Rayalaseema University to develop the skills of the students.

6.3.2 Teaching and Learning

1. Slow learners were identified and remedial coaching classes were engaged to them.
2. Based on their caliber, students were given career guidance.
3. PPTs and online subject related videos were introduced for providing the better quality of education

6.3.3 Examination and Evaluation

The institution regularly conducts unit tests and term examinations and Mid examination and the answer scripts are evaluated and the marks posted in the CMR. Final exams conducted by affiliating university.

6.3.4 Research and Development

The institute promotes faculty participation in Research and development. Three staff members with Ph.D. degree, Three minor research projects completed and motivate all the staff members to apply MRP.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The total area of the library is 8.5X45 sq mts. Reading room and reference section equipped for fifty members. Pdf books are available in the library. Library has internet facility for searching e-journals. The library automation is not completed. There is a Gymnasium in the college for staff and students

6.3.6 Human Resource Management

The teaching staff consists of 14 regular lecturers and 4 contact lecturers and two guest faculties and one part-time lecturer.

- Staff members are allowed to attend Refresher Courses, Orientation Courses and other training programmes conducted by CCE and ASCs of universities.
- Principal and Staff discussed thoroughly before taking a decision.
- Various Committees formed under the president ship of Principal for effective running of the institution.
- Students are encouraged to join in RRC, NSS, and Eco Club and Consumer club.

6.3.7 Faculty and Staff recruitment

- In the college 14 regular staff members 4 contract faculty, one PTL and two guest faculty is working.
- Faculty recruitment is done by the Government of Andhra Pradesh through A.P.P.S.C / Departmental Promotion Committee
- Contract lecturers (temporary staff) are appointed by Regional Joint Director of Collegiate Education.
- For self-finance courses guest faculty are recruited by CPDC. Selected the candidates who have minimum 55% in the concerned subjects .Faculty is recruited by constituting a college level selection committee and by way of Demo, Interview and Feedback from students

6.3.8 Industry Interaction / Collaboration

The institution has two formal MoU with other institutions and mutually beneficiary agreements

6.3.9 Admission of Students

The admission of the students made on the basis of Merit and follows the rules of reservation.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | Medical Reimbursement, house building loan |
| Non teaching | Medical Reimbursement, festival allowance |
| Students | Scholarships |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|--------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | CCE | Yes | IQAC with academic counsellors |
| Administrative | No | -- | No | -- |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

—

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

—

6.11 Activities and support from the Alumni Association

Alumni has been playing major role in various activities of the college. Every year alumni meet will be conducted. Health camps, plantation, blood donation camps are conducted. Tuition fee was paid for some students.

6.12 Activities and support from the Parent – Teacher Association

The suggestion and feed back of the parents are taken periodically and implemented for the growth of the institution and steps taken for the academic improvement of the students

6.13 Development programmes for support staff

1. Training was given to non teaching staff on utilization of Internet, Computers by Computer Science Department
2. Training was giving to non teaching staff on account services by Commerce Department.
3. Provided Internet and LAN facility to office.
4. Training is provided to supporting staff by all Science departments about the new instruments operation and maintenance.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Various committees were formed at the beginning of the academic year t look after the smooth functioning of the institution.

- Anti-Ragging committee to look after eve-teasing and discipline of the students.
- Women empowerment cell to look after the problems of the girls students and staff members.
- Parent Teacher association will extract of the problems of the students.
- Alumni association mobilization of local funds to development of the institution.
- Career guidance cell guides the students for different job oriented courses, opportunities in higher education.
- Grievance and Redressal Cell to solve the student problems.
- Observing Swatch Bharat Programme on every Saturday

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The students are provided essential guidance on personality development and career planning to give the students competitive edge in the corporate world. The students have played the role of ambassadors and have helped build the interpolation the college enjoys.
2. A well equipped Language Lab with 30 computers is made available to the students who wish to gain proficiency in English.
3. In collaboration with Red Cross disaster management programme was arranged.
4. A Certificate courses introduced by Commissioner of Collegiate Education, A.P, .Hyderabad named as TISS to train up the students on employability Skills with the collaboration with Tata Institute of Social Sciences.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

| | | |
|---|---|--|
| 1 | To conduct Orientation Programme to first year students. | The orientation programme was conducted to the I year students on 31.7.2016 |
| 2 | To encourage the staff to start more certificate courses | The following Certificate Courses are introduced and implemented successfully during the academic year 2016-2017 (i) Communication Skills by English Department (ii) Certificate Course in Soft Skills by JKC (iii) Certificate Course in Employability Skills by TISS (iv) Encouraged the students to register for free online certificate Courses(MOOCs).10members of B.Sc.students are registered |
| 3 | To conduct 4 unit tests, 2 term exams and 1 pre final examination for yearend pattern and 2 internals in each Semester for 1 st & 2nd years in CBCS to analyse the students' academic standards and to give required suggestions | Conducted as per the schedule. |
| 4 | To assign study projects to bright students from each subject | Students are successfully completed |
| 5 | To continue remedial coaching to academically backward students | Remedial Coaching is conducted by all departments to the academically backward students in morning and afternoon session from 9.00am to 10.00am and 4.00pm to 5pm. |
| 6 | To conduct student seminars, quiz, Assignments and other curricular and co-curricular activities | All the Departments conducted Student seminars, Quiz, Group discussions and curricular and co-curricular actives as per the action plan of each department. |

| | | |
|----|---|---|
| 7 | To encourage the students to participate in extracurricular activities. | Students are actively participated in Essay writing, elocution, singing competition, dance completion, rangoli competition etc conducted at various occasions like, Academic Festival, Yuvatharangalu, Rangoli Competitions, AIDS day etc., |
| 8 | To conduct extracurricular activities and important days | Women equality day, consumers day, Telugu bhasha dinotsavam, Hindi Divas, Freshers Day, Drug abuse day, National education day, AIDs day, Voters day, Unity day, Sports day, Teachers day, Yoga day, Janma boomi, Mathematics day and Science day, International Women's Day are celebrated in the college. |
| 9 | To calculate the API score of faculty | The API score was calculated as per norms given by CCE |
| 10 | To conduct Career Counseling Classes to the Students | The students are encourage through Career counseling cell conducted motivated Classes, Personality Development Classes workshops and Free aptitude workshops are arranged to the students regularly |

Two Best Practices of the institution

BEST PRACTICE– I

1. Title of the Practice

Astavadanam Programme in Telugu language.

2. Goal

- To create interest about Telugu language
- To develop skills like memory, logic, reasoning etc.
- To know the grammar of Telugu language.
- To help maintain better communication skills in life.

3. The Context

Astavadanam is grammatical process related to Telugu language only. It is a good language skill, which we can create interest among students about Telugu language. We cannot find this method in any other language. Astavadanam is a malty tasking skill achieved by the “Astavadani”.

4. The Practice

Telugu language grammar is included in the curriculum. Telugu lecturer organized the programme by inviting a well known Astavadani Sri. Madduri Ramamurthy. He conducted the process by the help of “Pruchakas”. There are eight pruchakas in this method named 1). Nisiddakshari, 2). Purana Patanam, 3). Vasthyakshari 4). Varnana 5). Dattapadhi 6). Ashuvu 7). Samasya Puranam 8). Aprasthutha Prasangam. Astavadani started the programme with prayer. Pruchakas asked the questions with various problems related to current society and Telugu language. Astavadani replied answers with good grammatical and dharana skills. Participants are astonished by listening the poems and Ashu kavivam.

5. Evidence of Success

Astavadanam created a sensation in the college. Students and staff learned so many things related to Telugu language. Dharana is a great method, when by hearting the answers in any subject. Nisiddakshari can test the efficiency of the language skills of the students. Purana Patanam help the students to understand about Indian mythology. Samasya Puranam can help the students when they are in problems. Varnana and Aprasthutha Prasangam improve the esthetic skills of the students.

6. Problems Encountered and Resources Required

Students of this college are known very little about the Astavadanam. This skill oriented method is confined to cities only. In the same time resource persons are also very rare. Amount required to give honorarium to Astavadani is also a problem.

Staff of the college takes a good decision to donate some amount to conduct the programme. In the same time a well known Astavadani Sri. Madduri Ramamurthy invited by the staff, and he is agreed to come and help the students.

BEST PRACTICE– I

1. Title of the Practice

Making of eco-friendly Ganapathi.

2. Goal

- a. To create environmental awareness among students
- b. To develop skills like handmade articles, mud statues production etc.
- c. To know the uses of freely available materials.
- d. To help the poor.

3. The Context

Vinayaka chavithi is the festival of Lord Ganapathi. It is celebrated by Hindu religions in India and the world. To celebrate this festival they require statue of Lord Ganapathi. Generally worshippers use the statue made by Plaster of Paris. It is very harmful to the environment, and it cannot dissolve for years together. Then it is better to use mud Ganapathi, which is eco-friendly.

4. The Practice

Students are instructed to collect mud from nearby fields. Science club coordinator given instructions to prepare mud Ganapathi. While preparing they mixed mud with water and pressed for some time. After getting stickiness, they prepared Lord Ganapathi by seeing video related to Crafts. This is essential to mould the mud accordingly. Then Ganapathi statue kept in shade for one day. After getting hard all statues are collected and ready for sale. Most of the students participated in this events

5. Evidence of Success

Ganapathi statues prepared by the students are eco-friendly, because they are prepared with mud, which is easily dissolved in water bodies when immersed. On the occasion of Vinayaka Chavithi festival our students are given the Ganapathi statues at free of cost. Most of the people used this statue for their prayer during the festival. At the time of “Nimajjanam” this statues are immersed in water and melted in water without leaving any residues.

6. Problems Encountered and Resources Required

Students of this college are very enthusiastic and skillful. Even though they have faced some problems while collecting mud, finally they achieved. They require one skilled person to guide the students. Science club coordinator collected one video related to the statue preparation. They did not require any amount to prepare the statue. Only patience is required to attempt number of times. This is the story behind the making of eco-friendly Ganapathi.

7.4 Contribution to environmental awareness / protection

1. Botanical gardens in the college is maintaining by the Department of Botany with the help of College NSS unit.
2. Create environmental awareness in the students
3. Waste material management.

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis

SWOT ANALYSIS:

Strengths:

1. Only Government Degree College in Nandyal town.
2. Fully equipped with infrastructure and Play ground for all round development of the students.
3. Well qualified teaching staff with PhDs; Phil's; NET/SLET qualified and with Masters Degree in Teaching.
4. Low Fee Structure when compared with private degree colleges.
5. Good pass percentage more than the average pass percentage of the affiliated university i.e., RAYALASEEMA UNIVERSITY, KURNOOL.

Opportunities:

Jawahar Knowledge Centre and Career Counseling centre and TISS which were established will attract more students for getting employable skills.

Proper publicity about the college at the time of admissions will boost up the intake.

Weakness:

Students of this college are first generation learners. Parent support to the college is minimal to take remedial measures.

Students are from poor financial background and not able to purchase text books even, hence the college has to provide all the needs to students. No proper transportation facility to students.

Challenges:

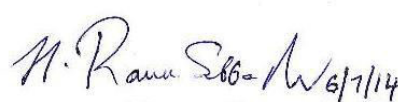
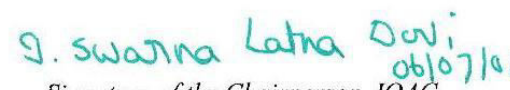
Unhealthy competition from private colleges

8. Plans of institution for next year

1. To start English Medium conventional courses in B.Sc M.P.C /B.Z.C
2. Measures to be taken to Start P.G. courses.
3. To encourage the staff to apply for Minor Research Projects, National Seminars and Workshops.
4. To continue remedial coaching to academically backward students.
5. To encourage students to participate in extracurricular activities.
6. To conduct Alumni meetings, Parents Meetings and academic festival (YUVATARANGAM).
7. To collect API and AADPI from teaching staff and the Principal.
8. To encourage the staff members to Participate in faculty forum at college level.

Contact Details:

| | |
|--------------------------|--|
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| | |
|---|--|
| Name:- Dr. H.RAMASUBBA REDDY | Name:- Dr. I.SWARNALATHA DEVI |
|  Signature of the coordinator, IQAC IQAC Coordinator, Govt Degree BANAGANAPALLE District (AP) |  Signature of the Chairperson, IQAC PRINCIPAL Govt. Degree College Banaganapalle. |

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

Name:- **Dr. H.RAMASUBBA REDDY**

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